

BEFORE YOU APPLY FOR GOVERNMENT GRANTS YOU NEED TO TAKE THESE STEPS

#1 FEIN Required

You can obtain FEIN at:

<https://www.irs.gov/businesses/small-businesses-self-employed/employer-id-numbers>

There is no charge and only takes a few minutes



#2 BUSINESS REGISTRATION

Required Documents: Articles of Incorporation, Articles of Organization, Assumed Name Notification

Register at:

https://www.cyberdriveillinois.com/departments/business_services/business

#3 REGISTER WITH DEPARTMENT OF REVENUE

To Register: <https://mytax.illinois.gov/>

No Cost to register



#4 DUNS NUMBER REQUIRED

You can obtain DUNS number at:

<http://fedgov.dnb.com/> No Cost to apply

#5 SAM REGISTRATION REQUIRED

You will need (1-4 above), bank routing/account number. Register at: www.sam.gov verify existing accounts at:

<https://sam.gov/SAM/pages/public/samStatusTracker.jsf>. After registration SAM requires a notarized letter do not forget this step!



#6 GATA REGISTRATION REQUIRED

You can register at: <https://grants.illinois.gov/portal> This is a multi-step process of:

Authentication, Registration, Verification There is no fee but you should plan ahead to insure you have sufficient time to complete this.

To learn more about understanding this process visit www.growpeoria.com